IT Investment Board
Recommended Technology Investment Projects Report
Handout Table of Contents
February 9, 2005

RTIP 2005 Report Schedule

Task	Responsible	Target Completion Date
Finalize process schedule	PMD/ITPRC*	February 2005
Finalize RTIP 2005 data	PMD/ITPRC*	March 2005
Finalize RTIP 2005 data collection method	PMD	March 2005
Obtain Board approval for proposed RTIP 2005 changes	ITPRC	April 13, 2005 (Revised from February 2005)
Issue RTIP guidance to agencies	PMD	April 14, 2005
Collect data for RTIP 2005	PMD	May 31, 2005
Certify data for RTIP 2005	PMD	June 15, 2005
Submit draft RTIP 2005 to ITIB – Target Date	PMD	July 8, 2005
Submit draft RTIP 2005 to ITIB – Mandatory Date	PMD	July 15, 2005

Recommended Technology Investment Projects (RTIP) 2005 Report Outline

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2/15/2005

Recommended Technology Investment Projects (RTIP) 2005 Report Outline

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            Projects Proposed for Development
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Recommended Technology Investment Projects (RTIP) 2005 Report
Summary of Changes, Deletes, Adds

- Change report structure as directed (see 'RTIP 2005 Report Outline')

- Change the evaluation and selection criteria to increase the weight factor for how the project will improve citizen services or access to citizen services

- Change the evaluation and selection criteria regarding underserved customers to include how the investment will improve their lives

- Change the definition of 'collaboration opportunity' to include the concept of integrated common solutions

- Change project categories to separate funded from unfunded projects and to support the new 2-stage planning process

- Change project selection for the Priority Technology Investment Projects (PTIP) to identify a recommended subset of the 1-n project ranking

- Delete the 2004 PTIP requirement to identify the top 2 projects or 30% from each Secretariat

- Add the PTIP requirement to only consider projects that received at least a 70% evaluation score

- Add 'Desired Outcomes' Section to the RTIP 2005 Report

- Add 2 new views to the Commonwealth Project Portfolio analysis in the RTIP 2005 Report:
  - Enterprise View
  - Secretariat View

- Add 5 new tables and 1 new chart to the RTIP 2005 Report (see 'RTIP 2005 Report Outline')

- Add 2 new sections to the PTIP Summary
  - Short term impact to the Commonwealth
  - Long term impact to the Commonwealth

- Add new funding request process to support the 2-stage planning process

- Add new project category 'Projects Not Recommended for Funding'

- Add 'outcomes to be achieved' and performance metrics to the preliminary business case

- Add a standard prioritization process and criteria for use by Secretariats

- Add the RTIP Report attribute 'to create an accountability benchmark for the Board and VITA to confirm that the choices made provided value'

**Revised Desired Outcomes For the
Recommended Technology Investment Projects (RTIP) 2005
Report**

- Recommend prioritized future technology investments for funding in the Governor's Budget

- Recommend future technology investments for funding in the Appropriations Act

- Drive Enterprise opportunities across the Commonwealth of Virginia

- Facilitate collaboration opportunities across organizations and political subdivisions where appropriate

- Communicate viable business opportunities to business partners

- Demonstrate change in investment strategies to illustrate how tax dollars are funding the improvement of services to citizens

Proposed Plan of Action

- **The ITIB reviews decisions made by the ITPRC in the January 19th RTIP 2005 Workshop and the February 9th ITPRC Meeting, including:**
    - **RTIP Report Schedule**
    - **Recommended Technology Investment Projects (RTIP) 2005 Report Outline**
    - **Recommended Technology Investment Projects (RTIP) 2005 Report Summary of Changes, Deletes, Adds**
    - **Revised Desired Outcomes**
    - **Proposed Plan of Action**
    - **Committee Workshop Action Items**

- **The ITIB members will notify the Chair of the ITPRC by February 17 of any questions or concerns regarding the decisions made by the ITPRC**

- **If any ITIB member expresses major concerns regarding the ITPRC decisions, the ITPRC will meet in March to resolve**

- **If ITIB members do not express major concerns regarding the ITPRC decisions, the Chair of the ITPRC will instruct PMD to proceed with development of the RTIP**

- **All ITPRC RTIP 2005 decisions will be submitted to the ITIB for approval at the April Board meeting**

Committee Workshop Action Items – Critical To The RTIP Report Process

Action Item	Responsible	Target Completion Date
Revise definition of 'Collaboration Opportunity'	PMD	February 2005
Revise RTIP Report Schedule	PMD	February 2005
Revise desired outcomes	PMD	February 2005
Add accountability statement to desired RTIP Report attributes	PMD	March 16, 2005
Revise nine preliminary business case questions	PMD	March 16, 2005
Develop standard Secretariat prioritization process & criteria	PMD	March 16, 2005